

	STAFF TRAINING <i>(as evidenced by training records)</i>	RATING
1	CPR (85% of staff)	1
2	First Aid (85% staff)	1
3	Medication Certification (85% of staff)	1
4	Environmental Safety (85% of staff)	1
5	PCP Training (85% of staff)	1
6	Recipient Rights - Basic Training (100% of staff within 30-days of contract start and/or date of hire)	1
7	Limited English Proficiency (85% of staff)	1
8	Cultural Competency (85% of staff)	1
Comments:		
	QUALITY IMPROVEMENT	RATING
1	Staff can identify or describe improvements in services to residents during the past year.	1
2	Residents have opportunities to provide suggestions for improvement.	1
3	Staff can locate the Residential Treatment section of the PCP and can describe how it is implemented.	1
4	Consumer satisfaction is at an adequate level*.	1
5	Guardian / Family satisfaction is at an adequate level*.	1
Comments:		

	RECIPIENT RIGHTS SITE VISIT	RATING
1	Poster (in view of public)	1
2	Complaint Forms (available)	1
3	Rights Booklets (available)	1
4	House Rules (posted)	1
Comments:		

	MANAGEMENT OF INFORMATION	RATING
1	Consumer records are maintained in a way that ensures confidentiality.	1
2	Compliance with service documentation (e.g. Personal Care Service Logs, Treatment Data as applicable, etc.)	1
Comments:		

	MANAGEMENT OF HUMAN RESOURCES	RATING
1	Provider has a system to ensure competency of staff is continually assessed, maintained and improved. <i>(e.g. hiring documentation, annual evaluations, training records, etc.)</i>	1
	Comments:	

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	SAFETY/INFECTION CONTROL	RATING
1	Staff can locate the mouth-to-mask (blob) resuscitation devices.	1
2	Staff can locate protective equipment (gloves).	1
3	Soap-filled dispensers, paper towels are available at all sinks.	1
4	Staff can locate the first aid kit with complete contents.	1
	Comments:	

	MEDICATIONS	RATING
1	Medication cupboards are locked.	1
2	Medication administration records are complete.	1
3	Medications are stored appropriately.	1
	Comments:	

	FACILITY	RATING
1	The exterior of the house is generally clean and well-maintained. <i>(e.g. lawn mowed, landscaping maintained, snow shoveled, yard free of debris, etc.)</i>	1

2	The interior of the house is generally clean and well-maintained. <i>(e.g. furniture clean and in good repair, floors and walls clean, house free of obvious offensive odors, bathroom clean and in good working order, etc.)</i>	1
3	If smoking occurs, smoking debris are disposed of in a fire safe container.	1
	Comments:	

	RESIDENT TREATMENT	RATING
1	Residents are treated in a respectful, positive and supportive manner	1
2	There is evidence that residents are allowed to make choices.	1
3	Residents are offered choices for activities, both in and out of the home, at least once per week.	1
4	Resident's clothing is generally clean, in good repair, fits properly and is seasonably and age appropriate <u>or</u> this issue is addressed in the treatment plan.	1
5	Residents are clean, their hair is trimmed and combed and good oral hygiene/treatment is addressed <u>or</u> this issue is addressed in the treatment plan	1
	Comments:	

	RESIDENT FUNDS AND VALUABLES	RATING
1	For all residents who do not keep their own funds, any residents' funds that are maintained at the home are kept in individual containers, with withdrawals and deposits logged.	1
	Comment:	

REVIEWER COMMENTS		
	We have 2 young men who lived in the home beginning the summer of 2016.	
	One young man moved in July and other in August. Both are doing well	
	The most recent placement has been visited by his family and both by several	
	NCMH staff. Both are happy and observed doing very well in the placement.	
	We realize the placements are new but elopement, violence and refusals to eat	
	Were expected. The incidents have not occurred. The staff is highly trained and has been observed providing care and handling incidents with one NCMH placement. Their techniques and skills were evident.	
<p>Reviewer Signature: <u><i>Cindy Ingersoll</i></u> Date 9.8.16</p>		

CC: Home Manager

Provider Agency (if applicable)