

Minutes
**Newaygo County Mental Health
Board of Directors**

May 14, 2009

The regular monthly meeting, held at Newaygo County Mental Health, 1049 Newell, White Cloud, Michigan, was called to order at 10:07 a.m. by Ms. Hansen in the Board conference room. Ms. Brewster opened the meeting with prayer.

Roll Call

Members present:

Mary Anderson	Ann Brewster	Gerard Deschaine
Mike Hamm	Adele Hansen	Cathy Kellerman
Stan Nieboer	Al Steil	Josephine Toliver
JoAnn VandenBerg		

Members excused: Helen Taube, Todd Koopmans

Staff members present:

Greg Snyder, Executive Director	Cindy Ingersoll, Director of Admin. Services
Mike Geoghan, Director of Clinical Services	Jean Shutts, Executive Assistant, Recorder

Public present: Ann Deschaine

Election of officers

Ms. Hansen stated that following the request for nominations, her name was the only one on the ballot for chairperson. She requested nominations from the floor, s 3. None were received.

Motion by Deschaine, second by Brewster, to close nominations for chair and cast a unanimous vote for Adele Hansen. Ayes, all; Koopmans and Taube absent. Motion carried. Adele Hansen duly elected Chairperson.

Ms. Hansen presented the ballot for election of vice-chair, noting that Ms. Taube had requested her name be withdrawn. She then requested nominations from the floor, s 3. None were received. The ballots were collected and counted by Ms. Ingersoll and Mr. Geoghan. Mary Anderson was duly elected Vice-Chair.

Ms. Hansen requested nominations from the floor, x 3, for the office of treasurer. None were received. **Motion by Deschaine, second by Anderson, to close nominations and cast a unanimous vote for Mike Hamm. Ayes, all; Koopmans and Taube absent. Motion carried.** Mike Hamm duly elected Treasurer.

Ms. Hansen requested nominations from the floor, x 3, for the office of secretary. None were received. **Motion by Deschaine, second by Anderson, to close nominations and cast a unanimous vote for JoAnn VandenBerg. Ayes, all; Koopmans and Taube absent. Motion carried.** JoAnn VandenBerg duly elected Secretary.

Motion by Anderson, seconded by Kellerman, that the ballots be collected and destroyed. Ayes, all; Koopmans and Taube absent. Motion carried.

Review and approve agenda

Mr. Hamm requested that an additional informational item be added to the Finance Committee report. **Motion by Anderson, second by Steil, to approve the agenda as amended. Ayes, all; Koopmans and Taube absent. Motion carried.**

Approval of minutes of April 16, 2009

Motion by Toliver, second by VandenBerg, to approve the minutes of April 16, 2009, as presented. Ayes, all; Koopmans and Taube absent. Motion carried.

Finance Committee – Mike Hamm

The case statement was reviewed. The check register was reviewed and questions were addressed by Chris Wilson from the Finance Department. Mr. Hamm noted that Bob Jacobs from Community Shores Bank will attend the June 22 meeting of the Finance Committee.

Motion by Kellerman, second by Steil, to accept the finance report as presented. Ayes, all; Koopmans and Taube absent. Motion carried.

DCH/ORR review

Angie O'Dowd from the DCH Office of Recipient Rights was introduced by Cheryl Parker, NCMH recipient rights officer. Ms. O'Dowd reported she had spent the last three days collecting evidence from the recipient rights files regarding the Mental Health Code and Administrative Rules. She reviewed cases, intervention reports, policies, contracts, site visit monitoring, training records and other information. She distributed a copy of her scoring guide and announced that NCMH has again, for the third time in a row, received a perfect score!

Personnel/Nominating Committee

No report.

Policy Committee

Mr. Steil indicated the committee will continue with policy review. The next meeting is scheduled for May 27 at 10:00 a.m.

Consumer Advisory Committee

Ms. VandenBerg reported on the meeting of April 23, 2009. Next month's topic is mental wellness and will be presented by CMH nurses. The meeting is scheduled for May 28, 1:00 p.m., and will be preceded by a potluck.

Recipient Rights Committee

Minutes of the Recipient Rights Committee of May 11 were distributed. The next meeting is scheduled for August 3 at 1:00 p.m.

Promotion & Education Committee

Ms. VandenBerg scheduled a meeting for May 27, 9:00 a.m., prior to the Policy Committee meeting.

Director's report

Mr. Snyder reviewed his written report of May 7, 2009. He noted that some of the information to which he referred in his report is available by email. Anyone wishing those documents can contact him or Ms. Shutts.

Mr. Snyder presented a document from the House Fiscal Agency which provided an introduction and overview of Michigan's budget, a review of economic and revenue trends, health human services funding issues, legislative budget process. This was presented at the National Association of Social Workers annual conference last month and aids in the understanding of Michigan's budget process, helps clarify issues in eligibility for services, reimbursement process to providers, and program results and reporting requirements. This document is available by email to Board members who request it.

Mr. Snyder reported that as a result of the Governor's executive order, we have received a 4.3% reduction in GF for the remainder of this fiscal year. He expects this will be carried over to the next year as well. Alzheimer and children's respite funds will not be reinstated. It was expected that we would receive a 4% reduction in Medicaid, but that did not happen. It is very likely there will be more executive order cuts this year. Cuts to mental health consumers include those who are on SSI and living with someone or living independently. Our budget appears solid for this year; however he has instituted a hiring freeze and expenditures will be monitored very closely.

Mr. Snyder reported that Mike Head, director of DCH mental health and substance abuse services, has called for a conference call with all CMH directors in the state on Friday afternoon to discuss the budget reduction process for CMHs. Mr. Head has indicated that cuts will be made using the equity formula, something for which we have been advocating for a very long time.

Ms. Hansen recessed the meeting at 11:55 a.m. – 12:40 p.m. for lunch.

Mr. Snyder resumed his report and referred to the finance reports reviewed earlier. With the projected year-end budget and projections for FY10, we appear to be on good shape, especially when compared to other CMHs in the state. In the affiliation, Newaygo, Ionia, and CEI are projected to be under budget this year.

MACMHB/National Council update -

Ms. Anderson reported that she and Mr. Steil attended a Finance Committee meeting via telephone where it was decided not to recommend an increase in dues. MACMHB member's assembly meeting is next week at the spring conference. Representatives from the National Council will be at the conference next week to talk about mental health first aid.

Public comment - None

Board member remarks

Ms. Hansen received general comments from board members.

Please note that next month's meeting is one week earlier than usual, on June 4.

Motion by Deschaine, second by Anderson, to adjourn the meeting at 1:15 p.m. **Ayes, all; Koopmans and Taube absent. Motion carried.**

Adele Hansen, Chairperson

JoAnn VandenBerg, Secretary

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