

Minutes
**Newaygo County Mental Health
Board of Directors**

October 1, 2009

The regular monthly meeting, held at Newaygo County Mental Health, 1049 Newell, White Cloud, Michigan, was called to order at 10:05 a.m. in the Board conference room. Mr. Deschaine opened the meeting with prayer.

Roll Call

Members present:

Mary Anderson	Ann Brewster	Gerard Deschaine
Mike Hamm (via phone at 10:25 a.m.)	Adele Hansen	Cathy Kellerman
Todd Koopmans	Albert Steil	Helen Taube
Josephine Toliver	JoAnn Vandenberg	

Board members excused: Stan Nieboer

Staff members present:

Greg Snyder, Executive Director	Carol Mills, Director of Operations
Cindy Ingersoll, Dir. of Administrative Services	Jean Shutts, Executive Assistant, Recorder

Public present: Ann Deschaine

Review and approve agenda

Motion by Koopmans, second by Steil, to approve the agenda as presented. Ayes, all; Hamm and Nieboer absent. Motion carried.

Approval of minutes

Motion by Toliver, second by Vandenberg, to approve the minutes of September 3, 2009, as presented. Ayes, all; Hamm and Nieboer absent. Motion carried.

Ms. Hansen led a discussion on the possibility of changing the dates of the regular monthly board meetings for 2010. A lengthy discussion ensued. **Motion by Kellerman, second by Deschaine, to change the regular monthly meetings of the board of directors to the 2nd Tuesday of the month, beginning January 12, 2010. Ayes, all; Hamm and Nieboer absent. Motion carried.**

Finance Committee – Mary Anderson

Ms. Anderson reported for Mr. Hamm and reviewed the cash schedule, finance report ending August 2009, and the check register. Questions were addressed by Ms. Mills. She reported that closing out this year will be pretty much as projected.

Personnel/Nominating Committee – Adele Hansen

No report

Policy Committee – Albert Steil

Mr. Steil reported on the meeting of September 22. Motion by Steil, second by Koopmans, to approve the following policies and procedures as recommended by the Finance Committee. Ayes, all; Hamm and Nieboer absent. Motion carried.

- 3.HR.302 – Classification of employees
- 3.HR.304 – Performance-based compensation – policy
- 3.HR.304B – Performance-based compensation – procedure
- 3.HR.305 – Salary schedule – application – **DELETE**
- 3.HR.501 – Employee conflict of interest – policy
- 3.HR.501A –Employee conflict of interest – procedure

The next meeting is scheduled for Friday, November 6, 9:30 a.m.

Consumer Advisory Committee

Ms. Toliver reported on the meeting of September 24. Even though attendance was low, the focus group was well received. The next meeting is scheduled for October 27. Discussion ensued to clarify distinction between the Empowerment Network and the board's Consumer Advisory Committee, as there appeared to be confusion due to the Consumer Advisory Committee meeting being held *at* Empowerment Network. It was noted that holding the meetings there helps ensure more consumer participation.

Recipient Rights Committee

The next meeting will be held Tuesday, November 10, 2009, at 10:00 a.m.

Promotion & Education Committee

Ms. VandenBerg stated that at the November board meeting, a meeting will be set for the committee to discuss preparation of the 08/09 annual report.

Director's report

Mr. Snyder reviewed his written report of September 24, highlighting activities and information from throughout the month. State budget details were discussed. The original GF cuts are expected at \$40 million (non-Medicaid). Conference calls with Doris Gellert, DCH finance director, indicate the \$40 million cuts will be applied across the system, however, the actual formula has not yet determined. The issue of consolidation of CMHSPs appears to have subsided, at least for the time being.

Affiliation planning day presentations included Mark Reinstein from the Mental Health Association. Consolidation of functions, purchasing, how to maintain local identity issues were also discussed. Our administrative staff participated in various workgroups. Another concern at this time is the fact that Newaygo and Manistee/Benzie CMHs are not contiguous to other boards in the affiliation. Development of affiliation orientation for new board members was discussed as well.

Mr. Snyder reported that Synergy funds have been secured from the county through the Child Care Fund.

The board will hold a strategic planning meeting on December 3, 10 a.m. – 3 p.m. at CMH.

Ms. Anderson and Ms. Hansen will contact county commissioners regarding joint efforts to secure and maintain consistent communications with state legislators, and to plan a breakfast meeting with our legislators in lieu of the Program Committee on January 10.

MACMHB/National Council update

Ms. Anderson reported that the MACMHB FridayFacts are now being distributed via email. Jean will mail them to members who do not have email. A group of CMH directors and board members will meet at the conference to discuss improving communications between themselves. There will also be discussion about the development of board member training. The National Council will hold an election soon to replace a board member who recently resigned.

Public comment - None

Board member remarks

Ms. Hansen received general remarks from board members.

Motion by Steil, second by Kellerman, to adjourn the meeting at noon. Ayes, all; Hamm and Nieboer absent. Motion carried.

Adele Hansen, Chairperson

JoAnn VandenBerg, Secretary

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