

Minutes
**Newaygo County Mental Health
Board of Directors**

November 12, 2009

The regular monthly meeting, held at Newaygo County Mental Health, 1049 Newell, White Cloud, Michigan, was called to order at 10:09 a.m. in the Board conference room. Ms. Taube opened the meeting with prayer.

Roll Call

Members present:

Mary Anderson	Ann Brewster	Gerard Deschaine
Mike Hamm	Adele Hansen	Cathy Kellerman
Todd Koopmans	Stan Nieboer	Albert Steil
Helen Taube	Josephine Toliver	JoAnn VandenBerg

Staff members present:

Greg Snyder, Executive Director	Carol Mills, Director of Operations
Cindy Ingersoll, Dir. of Administrative Services	Jean Shutts, Executive Assistant, Recorder
Mike Geoghan, Director of Clinical Services	

Public present: Ann Deschaine

Review and approve agenda

Motion by Steil, second by Toliver, to approve the agenda as presented. Ayes, all; motion carried.

Motion by Deschaine, second by Anderson, to begin future program meetings at 10 a.m. and Board meetings at 11:00 a.m., beginning in January. Ayes, 11; nays, 1; motion carried.

Approval of minutes

Motion by Taube, second by Deschaine, to approve the minutes of October 1, 2009, as presented. Ayes, all; motion carried.

Finance Committee – Mike Hamm

The cash statement and check register were reviewed. Questions were addressed by Ms. Mills. Financials will be presented at the next Finance Committee meeting to be held on November 30, 2009, 9:00 a.m., as the books have just been closed.

The annual write-off list was reviewed, reasonable collection efforts having been made to those determined to have an ability to pay. **Motion by Koopmans, second by Deschaine, to approve the write-off list for 2008/09 in the amount of \$932.60. Ayes, all; motion carried.**

Personnel/Nominating Committee – Adele Hansen

No report

Consumer Advisory Committee – Josephine Toliver

Ms. Ingersoll reviewed the minutes of October 22 where she presented the CARF survey summary. The next meeting will be held on Thursday, November 19. Mike Geoghan, Director of Clinical services will address Seasonal Affective Disorder (SAD) and universal precautions/infection control. The committee decided to change the frequency of meetings. The following meeting will be held on February 25 and every other month from then on with each preceded by a potluck.

Policy Committee – Albert Steil

Mr. Steil reported on the meeting of November 6, 2009.

Motion by Steil, second by Anderson, to approve changes to 3.HR.402 – Hours of Work Benefit.

Motion by Steil, second by Taube, to recommend to the full board approval of changes to 3.HR.408 and calculate longevity payment as follows: 4 years of service at 2%; 5-9 at 4%; 10-14 at 5%; 15+ at 6%. Ayes, all; motion carried.

Motion by Steil, second by VandenBerg, to delete policy and procedure 3.HR.409 and 3.HR.409A Method of Payment/Contract Employees. Ayes, all; motion carried.

Recipient Rights Committee

Mr. Deschaine reported on the meeting of November 10. **Motion by Deschaine, second by Kellerman, to approve the 2003-09 annual Recipient Rights Report, as presented. Ayes, all; motion carried.** The next meeting is scheduled for February 2, 2010, 10 a.m.

Promotion & Education Committee

The next meeting will be held on November 18 at 10 a.m. The 2008-09 annual report will be discussed.

Ms. Hansen recessed the meeting from 10:40 – 11:50 a.m.

Director's report

Mr. Snyder provided information on the latest budget reductions. The expected reduction in the General Fund to us has been reduced by 75%, due to the establishment of equity, after many years of lobbying and advocacy by Mr. Snyder and other CEOs in the affiliation, DCH directors, legislators, and the Governor. Equity was also achieved with Medicaid; the affiliation received an increase for the next 2 years of \$10,240,000; \$846,000 to Newaygo. These funds will be used to restore and expand programs and cost of living adjustments. Medicaid eligibles a few years ago in Newaygo County were 6,000; they are now over 10,500. Mr. Snyder has personally thanked Senator Kahn (Chair of DCH Appropriations Committee), Senator VanWoerkom, and Representative Geoff Hansen for their advocacy efforts. There was discussion on how funds are matched between federal and state, and Mr. Snyder noted that the federal poverty standard has been raised, making more eligible for Medicaid. Mr. Snyder also reviewed his written report of other activities for the past month.

Motion by Hamm, second by Koopmans to give staff an additional 1/2 day off on Christmas Eve and New Year's Eve in appreciation for all their hard work in the past year in preparation for the CARF survey and other efforts. Ayes, all; motion carried.

Mr. Hamm and Ms. Brewster were excused from the meeting. Ms. Hansen recessed the meeting from 11:55 a.m. – 12:50 p.m. for lunch.

Mr. Koopmans and Ms. Taube were excused at 1:00 p.m.

A reminder was given for the strategic planning meeting on December 3, 10 a.m. – 3 p.m. in the Learning Center.

Ms. Ingersoll reviewed the access trending report with regard to inpatient and crisis residential, demographics, penetrations rates, etc.

MACMHB/National Council update

Ms. Anderson reported the environment at MACMHB is a little tense due to feedback from those CMHSPs who were "losers" in the equity arena. She was in Washington, D.C. for three days in discussion of policy reform. Senator Stabenow was recognized for her advocacy efforts on behalf of mental health.

In preparation for future CARF accreditation in the area of governance, Ms. Ingersoll distributed copies of the CARF standards. Everyone was encouraged to review them and make note of any questions.

Public comment - None

Board member remarks

Ms. Hansen received general remarks from board members. Mr. Steil, Ms. Kellerman, and Ms. VandenBerg commented on their attendance at the recent Recipient Rights Conference.

Motion by Deschaine, second by Kellerman, to adjourn the meeting at 1:45 p.m. Ayes, all; Hamm, Brewster, Koopmans and Taube absent. Motion carried.

Adele Hansen, Chairperson

JoAnn VandenBerg, Secretary

/js