

Minutes  
**Newaygo County Mental Health  
Board of Directors**

**August 13, 2009**

The regular monthly meeting, held at Newaygo County Mental Health, 1049 Newell, White Cloud, Michigan, was called to order at 10:09 a.m. in the Board conference room. Ms. Toliver opened the meeting with prayer.

**Roll Call**

**Members present:**

Mary Anderson	Ann Brewster	Gerard Deschaine
Adele Hansen	Cathy Kellerman	Todd Koopmans
Stan Nieboer	Al Steil	Helen Taube
Josephine Toliver	JoAnn VandenBerg	Mike Hamm (via phone)

**Staff members present:**

Greg Snyder, Executive Director	Carol Mills, Director of Operations
Mike Geoghan, Director of Clinical Services	Cindy Ingersoll, Dir. of Administrative Services
Jean Shutts, Executive Assistant, Recorder	

**Public present:** Ann Deschaine

**Review and approve agenda**

**Motion was made and supported to approve the agenda with the addition of the strategic plan as an action item under the Promotion and Education Committee report. Ayes, all; motion carried.**

**Approval of minutes of July 9, 2009**

**Motion by Toliver, second by VandenBerg, to approve the minutes of July 9, 2009, as presented. Ayes, all; motion carried.**

**Executive committee – Adele Hansen**

The performance evaluation tool for the executive director was distributed to all members. These are to be completed and returned to CMH by August 21. The Executive Committee will meet on August 25, 9:00 a.m. to open and tally the results.

**Finance Committee – Mike Hamm**

The June 30 cash schedule and the July 16 check register report were reviewed and questions were addressed by Ms. Mills. The financials through June 30, 2009, were also reviewed. She noted that we are 3/4 through the fiscal year, and an amended budget will go before the Finance Committee on August 25. She is also working on projecting year-end status; where we are at in terms of major funding streams. Excess Medicaid is expected to be about \$500,000 which will be lapsed to CEI. There is an expected GF surplus of about \$33,000 for which we are very fortunate as most CMH boards are overrunning their GF. The excess local fund will be about \$172,700. We do not yet know what our funding will be for the next fiscal year.

The MDCH/CMHSP Managed Mental Health Supports and Services Contract Amendment No.2 for FY2009 was presented. Ms. Mills noted that this will allow continuation of funding at the FY09 rate for up to 90 days. **Motion by Steil, second by Vandenberg, to approve the Amendment No. 2 for the MDCH/CMHSP contract for FY 2009. Ayes, all; motion carried.**

**Personnel/Nominating Committee – Adele Hansen**

No report

**Policy Committee – Albert Steil**

The committee will next meet on September 22 at 9:30 a.m. for policy review.

**Consumer Advisory Committee**

Ms. Toliver reported on the meeting of July 30, 2009. The next meeting is scheduled for Thursday, September 25.

**Recipient Rights Committee**

Minutes from the August 10, 2009, meeting were distributed, and Mr. Deschaine reviewed them. The next meeting will be held November 10, 2009, at 10:00 a.m.

**Promotion & Education Committee**

Ms. Vandenberg reported on the meeting of July 28. The staff appreciation breakfast will be held on September 24 and catered by Sally's. A new fact sheet has been developed and will be printed, following review by administration. Ms. Ingersoll noted that a new staff PIT has been created to determine target areas of the Medicaid population, which would help with the Promotion & Education Committee efforts.

**Motion by Anderson, second by Taube, to approve the NCMH Strategic Plan 2009, as presented by Ms. Ingersoll. Ayes, all; motion carried.**

**Director's report**

Mr. Snyder reviewed his written report of August 5, including news from the NACo/NCBHDD annual meeting, the new "systems of care" initiative from SAMSHA, meeting with the county commissioners and law enforcement representatives due to New Focus' closure, and the state attorney general's opinion on jail services. Mr. Snyder also reported on DCH budget discussions, noting that we are expecting a 20% cut for FY10. With the fund balance we have and the discharge of a consumer from the state hospital, this could be absorbed.

Jail diversion and transportation issues were discussed with county commissioners recently, as reported by Mr. Nieboer.

Mr. Snyder presented a purchase request for computer enhancements and software upgrades. He noted that part of this can be purchased with excess Medicaid funds. The IT department projected needs for the next couple of years as we probably won't have funds to purchase these items at that time. **Motion by Steil, second by Koopmans, to approve the information technology purchase request in the amount of \$138,626. Ayes, all; motion carried.**

Mr. Snyder referred to proposed revisions to affiliation procedure 7.5: Capitation Payments and Budget Development, which would allow carry-forward of excess Medicaid funds for those

affiliates who have them, up to \$100,000 or 0.65% of an affiliate's annual Medicaid revenue, whichever is greater. Discussion ensued and Mr. Snyder addressed questions from the board.

**Motion by Deschaine, second by Brewster, to appoint Mr. Snyder as the officer delegate to the MERS annual meeting scheduled in September. Ayes, all; motion carried.**

**MACMHB/National Council update**

Ms. Anderson reported on the MACMHB Executive Committee meeting of August 7. A draft memo from MACMHB to Governor Granholm and state legislators was distributed which relates to the devastating effects proposed budget reductions will have on those receiving mental health and substance abuse services. Efforts continue to fill the associate director position.

**Public comment** - None

**Board member remarks**

Ms. Hansen received general remarks from board members.

**Motion by Deschaine, second by Koopmans, to adjourn the meeting at 11:57 a.m. Ayes, all; motion carried.**

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Adele Hansen, Chairperson

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JoAnn VandenBerg, Secretary

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