

Minutes
**Newaygo County Mental Health
Board of Directors**

April 16, 2009

The regular monthly meeting, held at Newaygo County Mental Health, 1049 Newell, White Cloud, Michigan, was called to order at 10:07 a.m. by Chairperson Hansen in the Board conference room. Ms. Anderson opened the meeting with prayer.

Roll Call

Members present:

Mary Anderson
Mike Hamm
Stan Nieboer

Ann Brewster
Adele Hansen
Al Steil

Gerard Deschaine
Todd Koopmans
JoAnn Vandenberg

Members excused: Helen Taube, Cathy Kellerman, Josephine Toliver

Staff members present:

Greg Snyder, Executive Director
Mike Geoghan, Director of Clinical Services

Carol Mills, Director of Operations
Jean Shutts, Executive Assistant, Recorder

Public present: Ann Deschaine

Guest present: Chip Johnston

Ms. Hansen requested to add Chip Johnston, executive director of Manistee/Benzie CMH, to the agenda. Motion by Steil, second by Hamm, to approve the agenda as amended. Ayes, all; Kellerman, Taube, and Toliver absent. Motion carried.

Ms. Hansen noted that the minutes of March 12, 2009, should reflect that "Ms." Anderson, not "Mr.," reported on page 3, first paragraph. **Motion by Hamm, second by Vandenberg, to approve the minutes of March 12 as amended. Ayes, all; Kellerman, Taube, and Toliver absent. Motion carried.**

Finance Committee – Mike Hamm

The check register was reviewed and questions addressed by Ms. Mills. The January and February financial statements were also reviewed.

Mr. Hamm reported on the meeting of April 13, 2009.

Motion by Hamm, second by Koopmans, to approve the purchase of a 12-passenger van for the Dallas Darling home from Fremont Ford at a purchase price not to exceed \$20,000. Ayes, all; Kellerman, Taube, and Toliver absent. Motion carried.

Motion by Hamm, second by Anderson, to authorize the agency to seek bank financing for the purchase of a van for Dallas Darling for a period not to exceed 48 months, and that the Executive Director be authorized to sign all necessary documents to complete the transaction for the loan. Ayes, all; Kellerman, Taube, and Toliver absent. Motion carried.

Carol explained that funds for the retiree health insurance are required to be held by an independent third party. In the past this account has been over-funded, as indicated on an actuarial dated March 1, 2006, at 116.6%. This money is held by MERS, and the account balance has decreased substantially as it is invested through MERS. We are not sure what the funding percentage is, as the eligible employee census has also changed in the last three years. An updated actuarial is due, according to accounting standards this year. Carol is in the process of obtaining the new actuarial, and should have this complete by June. It is possible that the FY09 budget will need to be amended, and a substantial contribution made to make up for any potential shortfall.

Personnel/Nominating Committee – Adele Hansen

A request for nominations for election of officers was distributed. They will be mailed to members not present. The committee will meet on May 11, 9 a.m., to prepare the ballot for elections to be held at the May 14 meeting of the Board.

Policy Committee – Albert Steil

Mr. Steil reported on the meeting of March 23. **Motion by Steil, second by Anderson, to approve revisions to the following policies. Ayes, all; Kellerman, Taube, and Toliver absent. Motion carried.**

- 1.BOD.125 Accrediting Agencies
- 1.BOD.132 Annual Report/Information
- 1.BOD.133 Statements to the Press & Electronic Media
- 1.BOD.135 Building Facility Usage by Outside Groups
- 1.BOD.136 Behavioral Health Promotion – Community Education & Involvement

The next meeting will take place on May 27, 10:00 a.m.

Consumer Advisory Committee – Josephine Toliver

Ms. VandenBerg reported on the meeting of March 26. The next meeting is scheduled for April 23.

Recipient Rights Committee – Gerard Deschaine

The annual DCH-ORR review is scheduled for May 12-14. The next committee meeting is scheduled for May 11, 10:00 a.m.

Promotion & Education Committee – JoAnn VandenBerg

The fifth annual Walk a Mile in My Shoes rally is scheduled for May 12. Ms. Anderson is trying to get a group together to attend. Ms. VandenBerg will set a date for the committee to meet.

Mr. Koopmans announced that the affiliation Consumer Advisory Committee recognition dinner has been changed to May 28.

Joseph (Chip) Johnston, executive director of Manistee/Benzie CMH, addressed the Board. He began as interim approximately one year ago, and he became the permanent executive director last September. On behalf of his board and staff, he thanked the board and our staff for helping him and his administrative team in the transition after their former director left. He noted our

counties are very similar, and he feels they may have been absorbed by adjoining CMHs if not for our help.

Director's report – Greg Snyder

Mr. Snyder reviewed his written report of April 3, highlighting various activities of the month. The CARF re-accreditation survey will take place late this summer or early fall.

MACMHB update

Ms. Anderson distributed a copy of the list of nominees for officers of MACMHB. Elections will take place at the spring conference. She also noted that we are the leading CMH of donations for the PAC fund. She also reported on the National Council conference she attended in Texas. Mr. Geoghan also reported on his attendance at this conference.

Ms. Hansen recessed the meeting from 12:00 – 12:45 pm for lunch.

Ms. Anderson resumed her report. She will be attending the National Council's 5th annual Hill Day on June 9-10, as a member of the National Council's board. She encouraged one more member of the executive committee to attend. **Motion by Hamm, second by Vandenberg, to cover expenses for the chairperson, Adele Hansen, to attend the National Council Hill Day, June 9-10. Ayes, all; Kellerman, Taube, and Toliver absent. Motion carried.**

Mr. Snyder indicated he will attend this event as well.

MACMBH Spring conference will be held May 19 and 20 at the Radisson in Kalamazoo.

Public comment

Mr. Johnson thanked the board for allowing him to present.

Mike Hamm reported, as a member of the MACMHB negotiation team, that six dates have been scheduled for contract negotiations. He will provide highlights as the meetings occur.

Board member remarks

Ms. Hansen received general comments from board members.

Motion by Vandenberg, second by Anderson, to adjourn the meeting at 1:10 p.m. Ayes, all; Kellerman, Taube, and Toliver absent. Motion carried.

Adele Hansen, Chairperson

JoAnn Vandenberg, Secretary